



Lifelong Learning Programme



# Erasmus Student Work Placement in PORTUGAL | University of Évora

EMPLOYER INFORMATION	
Name of organisation	Universidade de Évora
Address inc post code	ESESJD.UÉ - Largo Sr. Da Pobreza, – P 7000-811 Évora
Telephone	00351 266730300
Fax	00351 266730350
E-mail	<a href="mailto:esesjd@uevora.pt">esesjd@uevora.pt</a> ;
Website	<a href="http://www.esesjd.uevora.pt/">http://www.esesjd.uevora.pt/</a> ; <a href="http://www.uevora.pt/">http://www.uevora.pt/</a>
Number of employees	1.000
Short description of the institution/ Company	The University of Évora is a public Institution of Higher Education whose origin dates back to 1559. After being closed in the 18th century, the university reopened in 1979. At the present time, it is organized in departments which are grouped in schools related to specific scientific domains, such as: Arts, Social Sciences, Technology Sciences and Health. Please see website link below <a href="http://www.ip.uevora.pt/en/information_about_institution/general_description_of_university">http://www.ip.uevora.pt/en/information_about_institution/general_description_of_university</a> for further information.
CONTACT DETAILS	
Contact person for this placement	Nuno Teixeira Antunes
Department and designation / job title	Nursing School - University of Evora / Head of Administrative Staff
Direct telephone number	00351 266730300
E-mail address	<a href="mailto:nmta@uevora.pt">nmta@uevora.pt</a> ; <a href="mailto:aasilva@uevora.pt">aasilva@uevora.pt</a>
Application Procedure	
Who to apply to (including contact details)	Nuno Antunes <a href="mailto:nmta@uevora.pt">nmta@uevora.pt</a> <a href="mailto:aasilva@uevora.pt">aasilva@uevora.pt</a>
Deadline for applications	Please send your application by Monday, January 14 <sup>th</sup> 2013
Application process	Please email your CV and a cover letter to the email(s) address above.
Other	The candidate selected will be informed by the end of January.

PLACEMENT INFORMATION	
Department / Function	Nursing School of Évora   <b>English Trainer</b>
Number of Places	2 [Two]
Description of activities	<p>The aim of this placement is to provide the opportunity of teaching English as a foreign language to adult professionals, e.g. nursing teachers/researchers and administrative staff, in an institution of higher education whose main language is Portuguese. These professionals need to learn English for the eventual ability to use in teaching lectures and for administrative contacts outside of Portugal.</p> <p>The intention is to create two groups of approximately 12 individuals at a Beginner level (A1-A2). The objective of the lessons is to have the maximum number of participants solidify their base knowledge of English, enough to proceed to Level B1, or more, on the European Self Assessment Grid.</p> <p>The lessons must encourage the professionals to communicate with each other, using the structures and specific vocabulary they have learned and to improve the four basic language skills: comprehending, speaking, reading and writing.</p> <p>Activities may include:</p> <ul style="list-style-type: none"> <li>• Group management, planning, preparing and delivering lessons to the defined groups, especially Nursing Teachers.</li> <li>• Preparing and setting tests, examination papers and exercises.</li> <li>• Marking and providing appropriate feedback on oral and written work.</li> <li>• Devising, writing and producing new materials.</li> <li>• Attending and contributing to training sessions.</li> </ul> <p>Lessons should emphasize role-playing and dialogue, but more formal exercises, language games and literature are also important.</p> <p>The Lessons will be supervised by an English Teacher from the University Linguist Department.</p>
Location	Nursing School of University of Evora, Évora [PT] Address: Largo Sr. da Pobreza, 7000-811 Évora
Start Date	Position available from 1 <sup>st</sup> March 2013
Duration	4,5 months [from March to July]

Working hours per week	17,5 hour /week. Monday to Friday. The schedules of the training sessions will be arranged ad-hoc, with the participants
Accommodation (please select)	<input type="checkbox"/> Accommodation will be provided <input checked="" type="checkbox"/> We can assist with finding accommodation <input type="checkbox"/> Student to make own arrangements
Details of financial and "in kind" support to be provided	N/D
Other	

<b>COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS</b>	
Languages and level of competence required	Very Good/Excellent written and spoken English needed: C1-C2 Must be competent in English Training [0 to 2 years' experience teaching]
Computer skills and level of skills required	Not applicable
Drivers license	Not applicable
Other	Skills required: good written communication; good verbal communication; flexibility and willingness to engage in a variety of student levels in groups.

<b>INFORMATION PROVIDED BY</b>	
Name	Nuno Teixeira Antunes
Department / Function	Head of Administrative Staff of Nursing School of Univ. Évora
E-mail address	<a href="mailto:nmta@uevora.pt">nmta@uevora.pt</a>
Phone number(s)	00351 266730300
Date	31 <sup>th</sup> October 2012