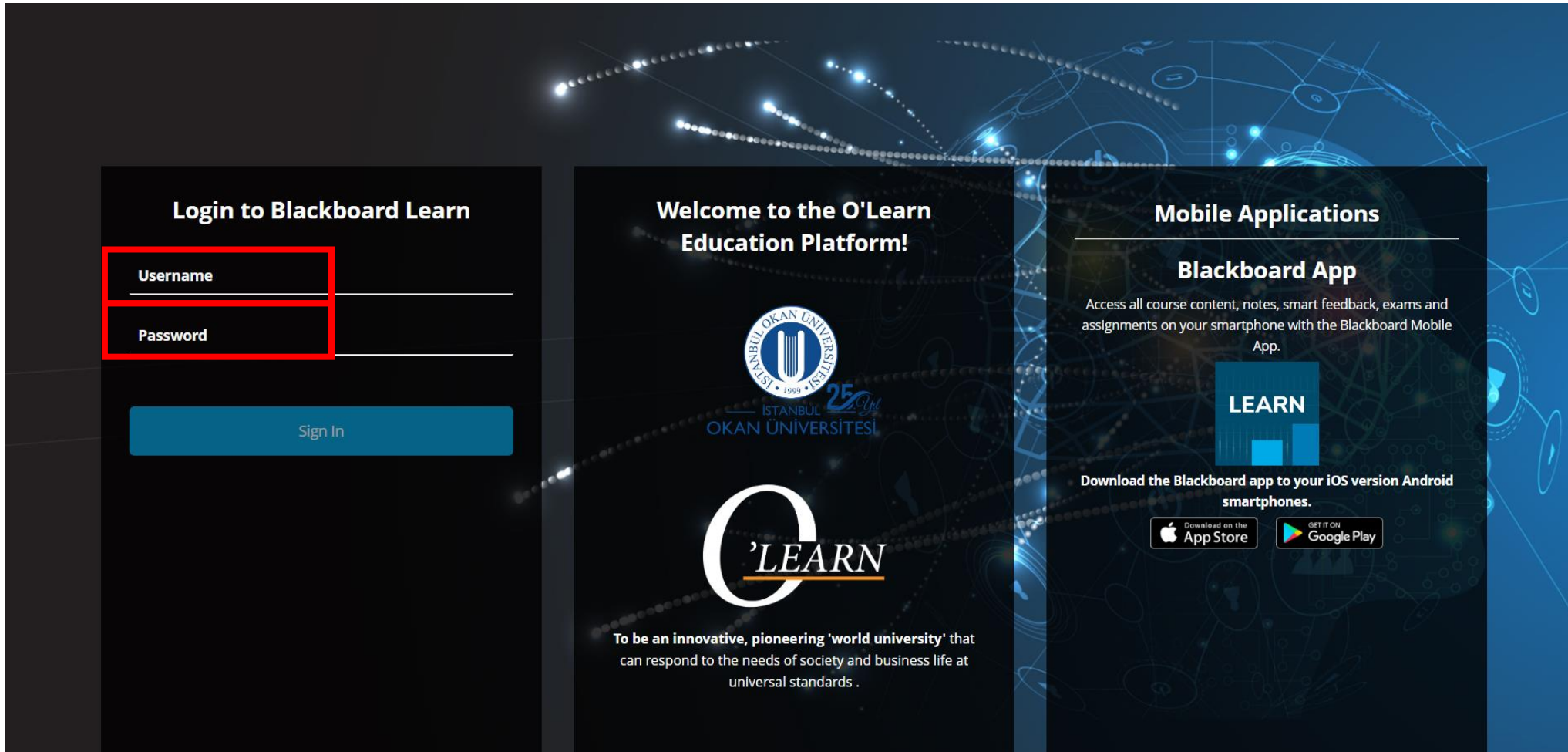


ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I access a virtual classroom in an Ultra course view?



Login using the Chrome, Microsoft Edge browser.

Access the platform at <https://olearn.okan.edu.tr/>

Login to the O'Learn platform with your OIS (Student Information System) username and password.



Institution Page

ayse yıldız

Activity Stream

Courses

Calendar

Messages

Grades

Assist

Tools

Sign Out

Privacy
Terms
Accessibility

Courses



Search your courses

Terms
All Terms

Filters
All courses

25 items per page

3 results

Others

collabtest1

Collab Test 1 Original Course View

Open | More info



2023-2024-TEST

TEST COURSE Original Course View

Open | More info



2023-2024-1-ultra

ULTRA KURS

Open · [Start now](#) | More info



Enter the courses section and select your course.

Course Faculty

No course faculty

Details & Actions

 Roster
[View everyone in your course](#)

 Progress Tracking ¹
Off

 Class Collaborate
[Join session](#) ▼

 Attendance
[View your attendance](#)

 Books & Tools
[View course & institution tools](#)

Course Content



 Class Collab

Tool placement

 Pearson English Portal



After logging into your course, click Class Collab.



Launch LTI Link



Almost there...we're launching the selected LTI tool.

You are directing to the connection screen.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I view upcoming sessions?

Collab Test 1

Join Class room

Details

Upcoming

Previous

Recordings

Time	Topic	Label	Actions
Tuesday, July 9th, 2024 4:00 PM - 4:30 PM			Edit Launch
Thursday, August 15th, 2024 7:33 AM - 10:33 AM			

Collab Test 1

Join Class room

Details

Upcoming

Previous

Recordings

Time	Topic	Label	Actions
No sessions scheduled yet			

You can view scheduled sessions in the 'Upcoming' section and join the session by clicking the 'Launch' button.

If there is no scheduled session, you can access the course room by selecting 'Join Classroom.'

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I view previous sessions?

Collab Test 1

Join Class room

Details



Upcoming

Previous

Recordings

Time

Topic

Label

Actions

Friday, July 26th, 2024
7:17 PM - 10:17 PM

You can view your previous classes from the 'Previous' section.



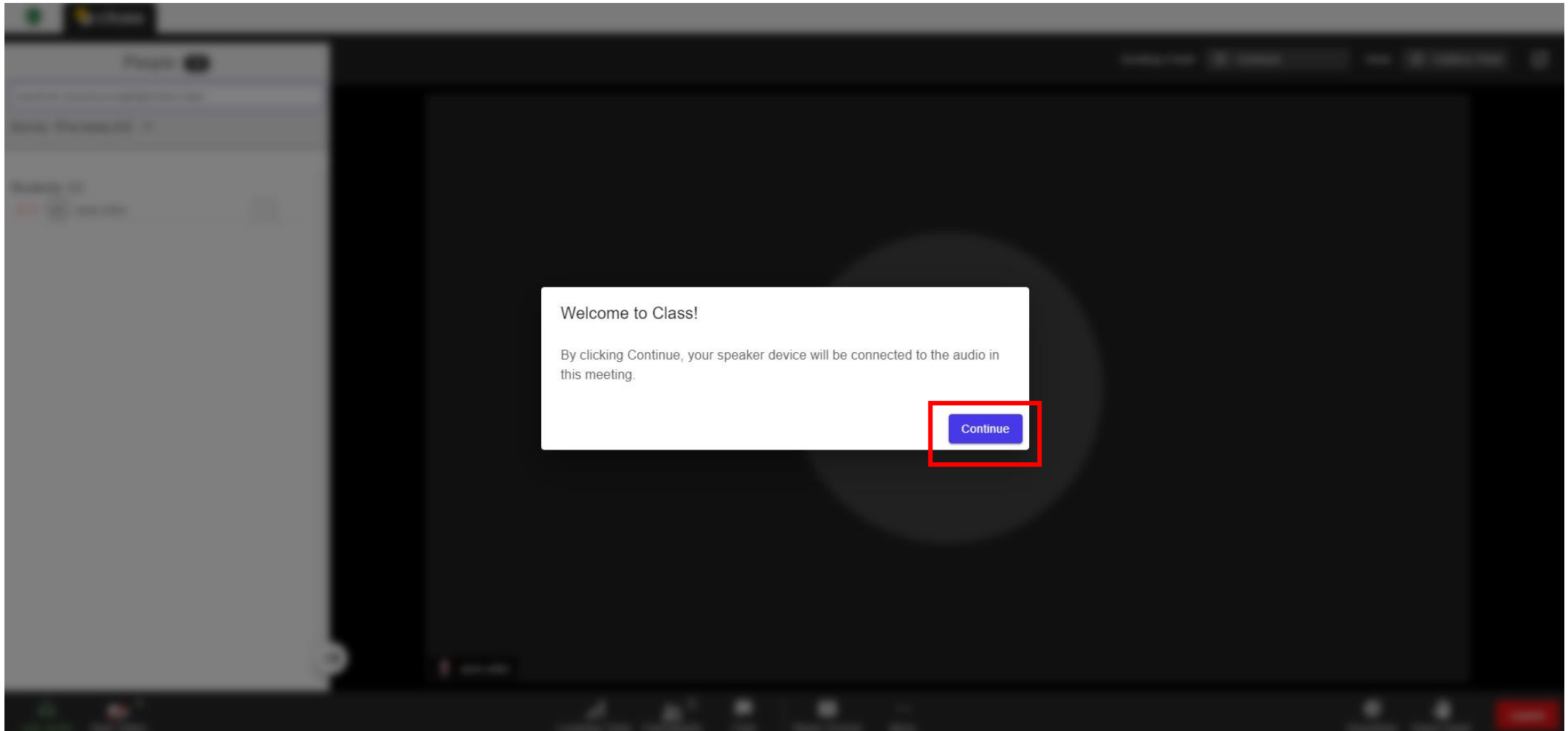
Join your class session

Collab Test 1 |

7:33 AM - 10:33 AM

Join on the web

Click the 'Join on the web' button.



Click the 'Continue' button on the opened screen.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I adjust microphone and camera permissions?

Settings

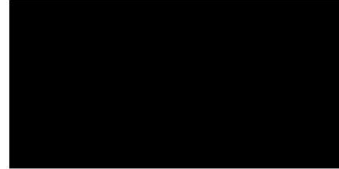
Video

Audio

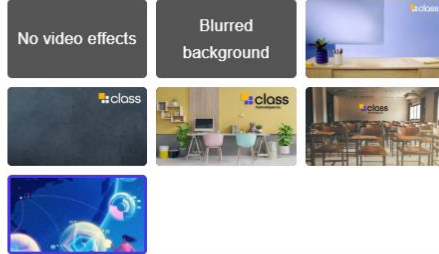
Screen Share

Notifications

Performance



Camera
Integrated Camera (5986:2109)



Upload Virtual Background

☒ Mirror My Video

Use hardware acceleration for:

☒ Receiving video

Close

Settings

Video

Audio

Screen Share

Notifications

Performance

Speaker

Play Test Sound

Microphone
Varsayılan - Mikrofon Dizisi (Conexant SmartAu...)

Start Microphone Test

Volume:

Audio and noise settings

☒ Enable background noise suppression

Noise suppression can cause performance degradation. Disable this option if you're facing performance issues.

Close

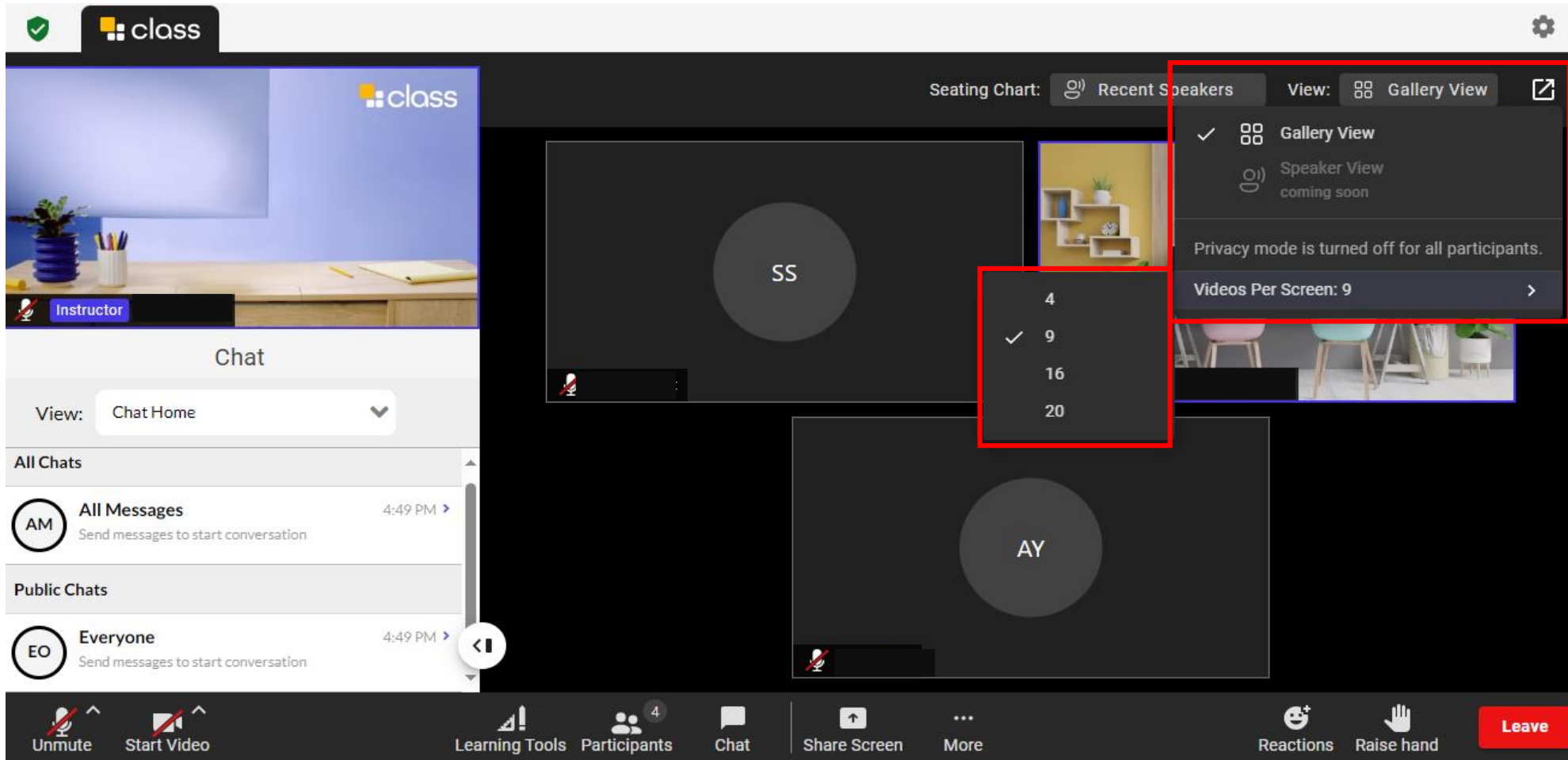
You can control video, audio and speakers from the settings option. You can also edit your virtual background.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I change the Seating Chart?

The screenshot displays the Class Technologies Inc. interface. At the top, there's a header with a green checkmark icon, the 'class' logo, and a settings gear icon. Below the header, the main area is divided into three sections. On the left is a 'Chat' panel with a 'View: Chat Home' dropdown and two chat options: 'All Messages' (4:49 PM) and 'Everyone' (4:49 PM). The middle section shows a 'Seating Chart' with a red arrow pointing to the 'Seating Chart: General' tab. A dropdown menu is open, showing options: 'General' (selected with a checkmark), 'Alphabetical - First Name', 'Alphabetical - Last Name', 'Hand Raised', and 'Recent Speakers'. The right section shows a video feed of the instructor. At the bottom, there's a toolbar with icons for 'Unmute', 'Start Video', 'Learning Tools', 'Participants' (4), 'Chat', 'Share Screen', 'More', 'Reactions', 'Raise hand', and a red 'Leave' button.

You can select the seating arrangement from the 'Seating Chart' section.



You can choose the number of users to be displayed from the specified area.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

Where can I see camera and microphone settings?

The screenshot displays the Class Technologies Inc. video conference interface. The top bar includes a green checkmark, the 'class' logo, and a settings gear. Below this, the 'Seating Chart' is set to 'General' and the 'View' is set to 'Gallery View'. The main area shows three video feeds: the Instructor's feed on the left, and two other participants labeled 'SS' and 'AY' in the center and bottom right. A red box highlights the audio settings menu in the bottom left corner, which includes options for Speakers and Microphones. A red arrow points to the 'Unmute' button in the bottom left corner of the interface.

Speakers

- ✓ Varsayılan - Hoparlör (Conexant SmartAudio HD)
- Hoparlör (Conexant SmartAudio HD)

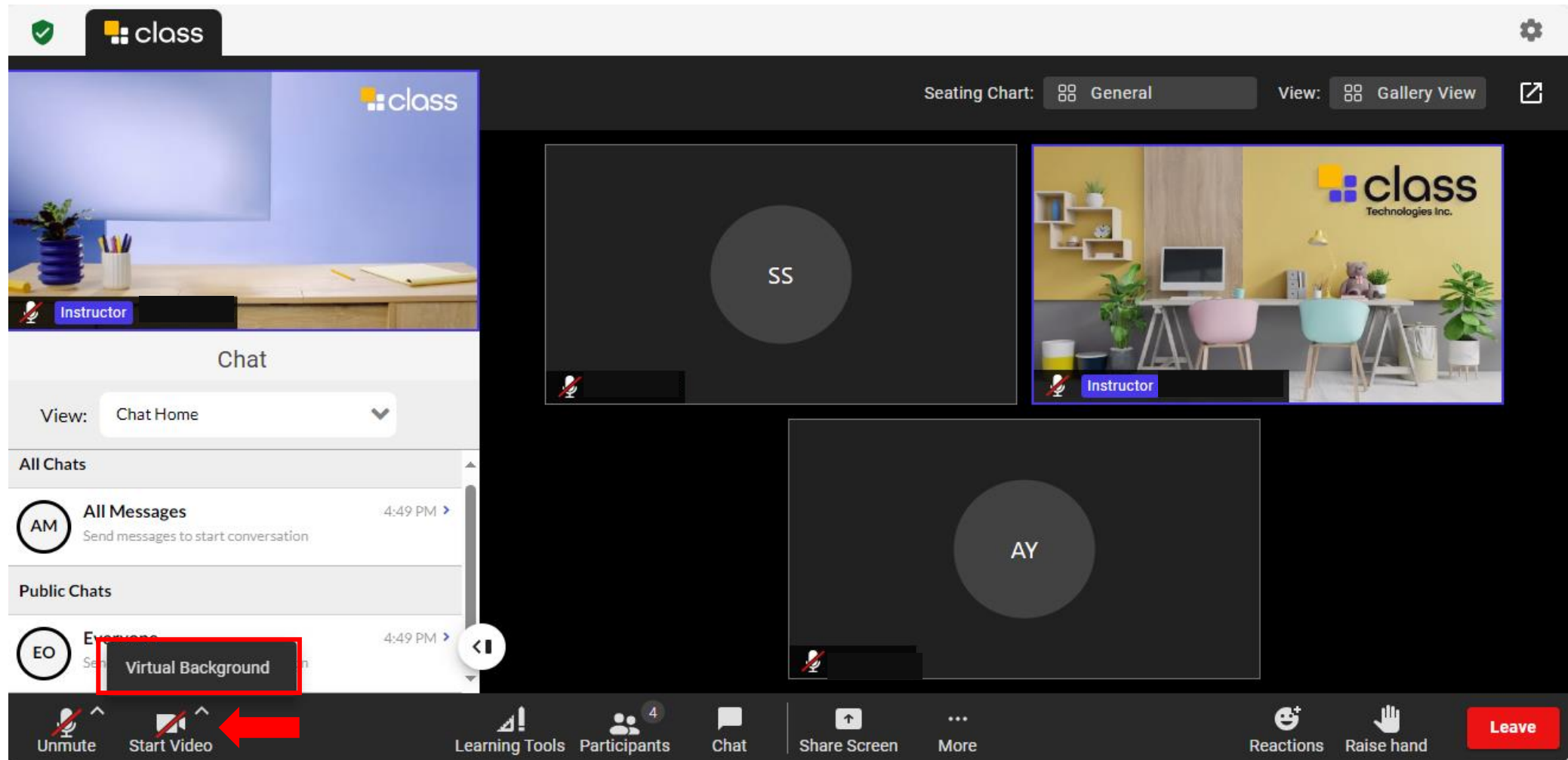
Microphones

- ✓ Varsayılan - Mikrofon Dizisi (Conexant SmartAudio HD)
- Mikrofon Dizisi (Conexant SmartAudio HD)

Unmute Start Video Learning Tools Participants Chat Share Screen More Reactions Raise hand Leave

You can turn your microphone on and off from the highlighted area.

You can adjust your microphone settings from the options within the red area.



You can turn your camera on and off from the highlighted area.

When you activate your camera, you can select your virtual background.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I use the Learning Tools area?

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

Syllabus

class

Seating Chart: General View: Gallery View

class Technologies Inc.

Learning Tools

- Syllabus
- Files
- Grades
- Learning Management System

AY

ayse yıldız

SS

Sa

Unmute Start Video Learning Tools Participants Chat Share Screen More Reactions Raise hand Leave

Click on the 'Syllabus' option in the 'Learning Tools' section located on the bottom panel.

The screenshot shows a Microsoft Teams interface during a class session. On the left, there's a sidebar with 'class' and 'Syllabus' tabs. Below them, a video feed shows a desk with a plant and a 'class' logo. Underneath the video is an 'Instructor' label and a 'Learning Tools' section with links to 'Syllabus', 'Files', and 'Grades'. The main area displays a document titled 'Haftanın Haberi' (This Week's News) with a sub-header '❖ CrowdStrike Güncellemesi İle Oluşan Küresel Sistem Krizi'. The text describes a CrowdStrike system outage affecting Microsoft Windows devices, leading to global banking and aviation disruptions. An image of a smartphone displaying the 'CROWDSTRIKE' logo is shown. A red box highlights the document's action bar, which includes 'Accessibility Mode', 'Download', 'Save a copy to OneDrive', 'Print', and 'More'. A dropdown menu is open from the 'More' button, listing options like 'Immersive Reader', 'Translate', 'Download as PDF', 'Embed', 'Help', 'Accessibility Help (Alt+Shift+A)', 'Give Feedback to Microsoft', 'Terms of use', and 'Privacy and cookies'. The bottom of the screen features a toolbar with 'Unmute', 'Start Video', 'Learning Tools', 'Participants' (4), 'Chat', 'Share Screen', 'More', 'Reactions', 'Raise hand', and a 'Leave' button. The page number 'Page 2 of 3' is visible at the bottom left of the document.

You can view and download the course schedule shared by your instructor.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

Files

class

Seating Chart: General View: Gallery View

Learning Tools

- Syllabus
- Files
- Grades
- Learning Management System

AY

ayse yıldız

SS

Sa

Unmute Start Video Learning Tools Participants Chat Share Screen More Reactions Raise hand Leave

Click on the 'Files' option in the 'Learning Tools' section located on the bottom panel.



Files

YZBulten Banner.png

Download

View

YAPAY ZEKA BÜLTEN SY.1.png

Download

View

Öğrencinin_dersteki_notlari.xlsx

Download

View

ödev.pdf

Download

View

200AIAraclari.pdf

Download

View

You can view and download the files previously shared by your instructor.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

Grades

Click on the 'Grades' option in the 'Learning Tools' section located on the bottom panel.

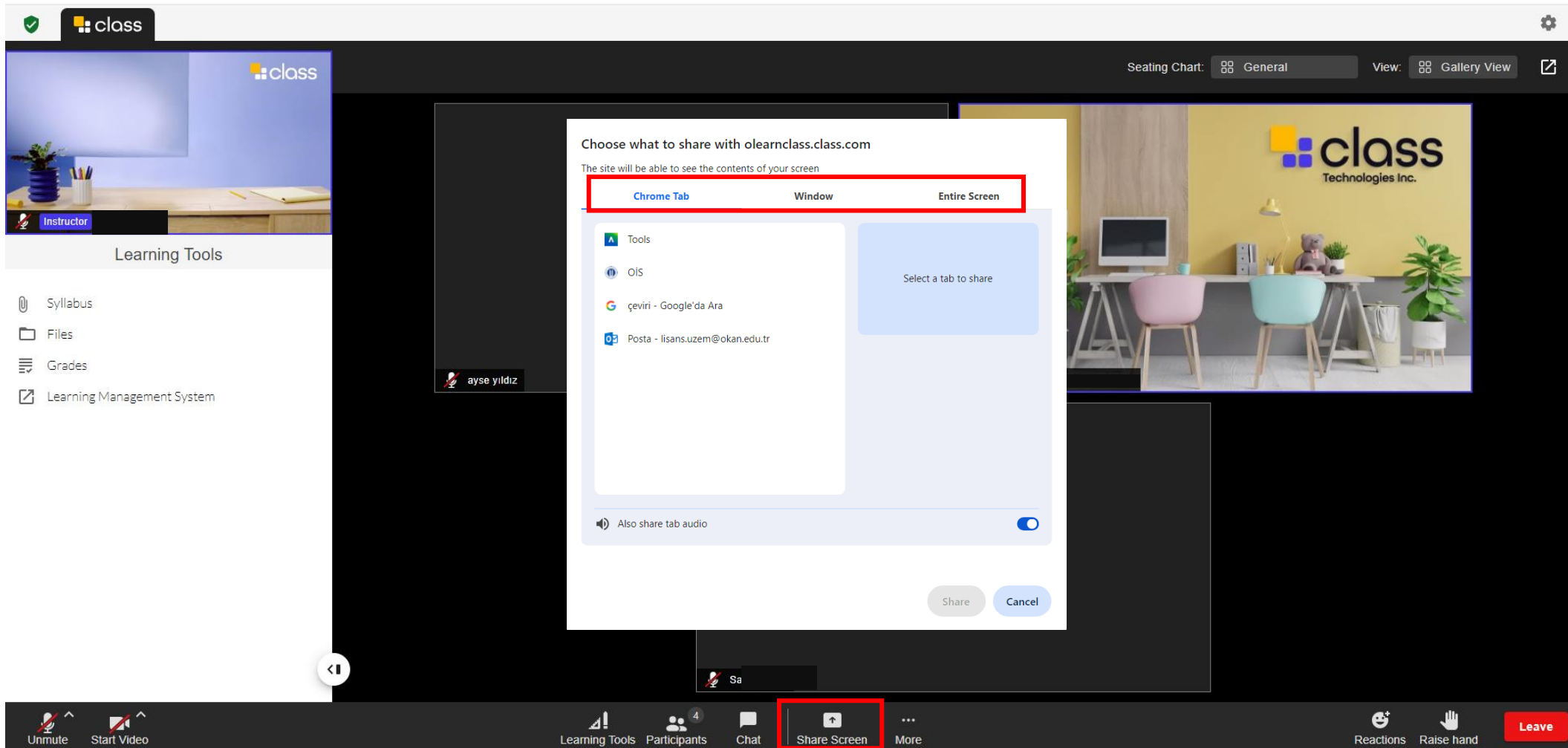
ay ayse yıldız

Grade item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution to course total
Collab_Test_1_Collab_Test_1						
☐ MANUAL ITEM NOTE	0.00 %	✓ 25.00	20-100	6.25 %		0.00 %
☒ ASSIGNMENT TST	100.00 %	20.00	0-100	20.00 %		20.00 %
☐ QUIZ QUESTIONS TEST	0.00 % (Empty)	-	0-10	-		0.00 %
☐ QUIZ test	0.00 % (Empty)	-	0-10	-		0.00 %
☐ QUIZ TEST1	0.00 % (Empty)	-	0-10	-		0.00 %
☐ QUIZ TEST1	0.00 % (Empty)	-	0-10	-		0.00 %

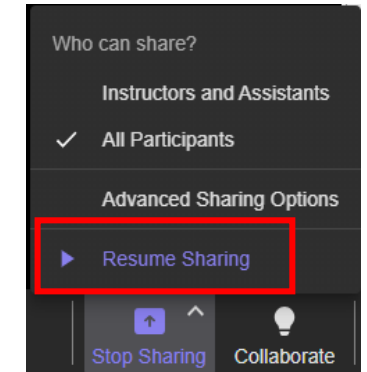
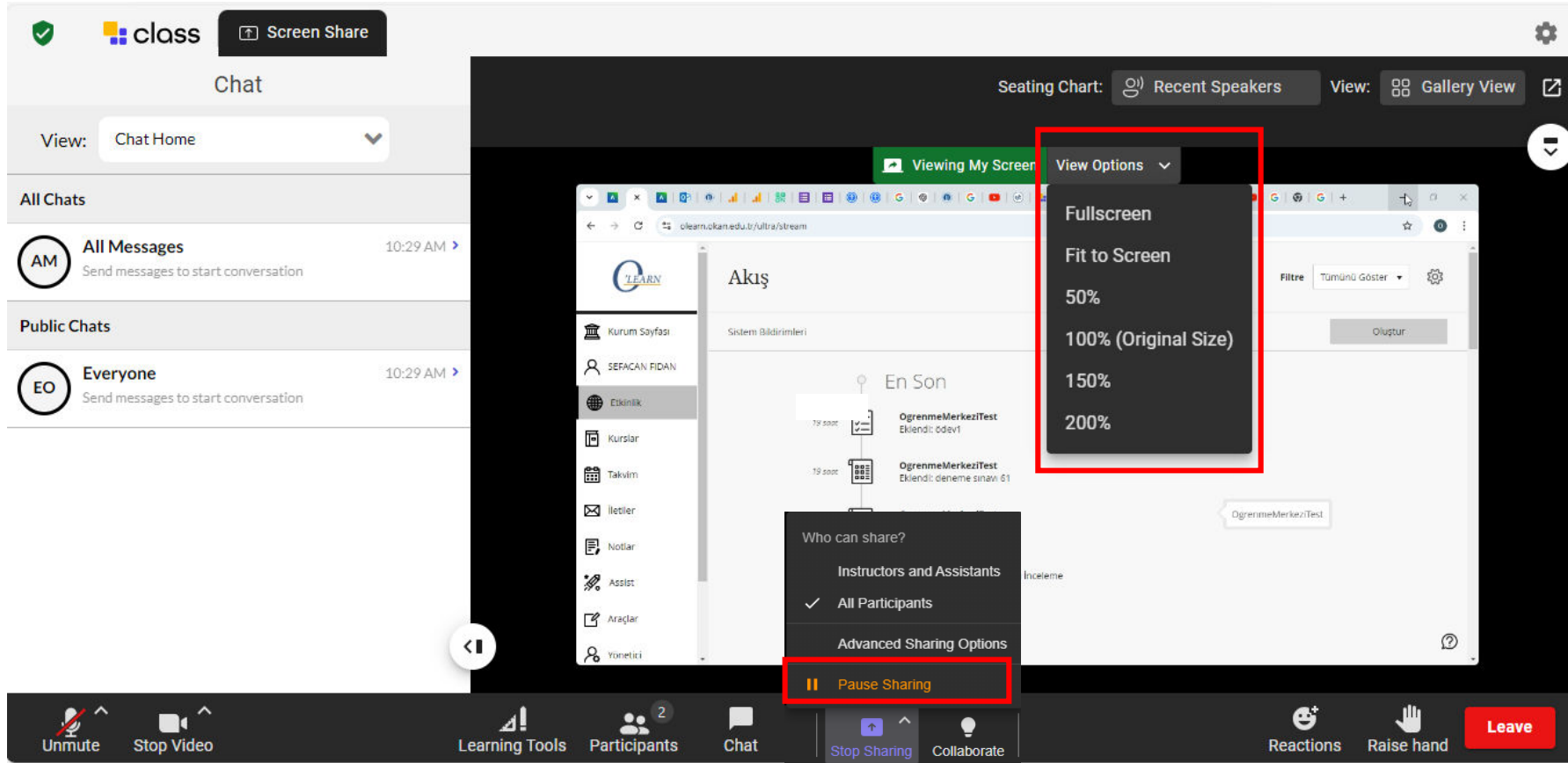
You can view all your assignment and quiz grades you have participated in during the session.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I share my screen?



- From the 'Share Screen' area, you can share your browser tab.
- From the "Window" option, you can share the desired window with the class.
- From the "Entire Screen" option, you can share your entire computer screen.
- You can enable the option to share the sound of the screen you are sharing from the 'Also share tab audio'.



After sharing the screen, you can adjust the screen size from the 'View Options' option.

You can stop screen sharing from the 'Stop Sharing' and 'Pause Sharing' option.

You can continue screen sharing in the 'Resume Sharing' option.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I view participants?

The screenshot displays the 'class' video conferencing interface. At the top, there's a header with the 'class' logo and a settings gear icon. Below the header, the main area shows three video feeds. The top-left feed shows a desk with a plant and a notepad, labeled 'Instructor'. The top-right feed shows a desk with a computer, a lamp, and a teddy bear, also labeled 'Instructor'. The bottom-center feed shows a large dark circle with the initials 'SS'. The top-center feed shows a large dark circle with the initials 'AY'. A sidebar on the left, titled 'People 4', is highlighted with a red border. It contains a search bar, a sort dropdown set to 'First name, A-Z', and a list of participants. The list is divided into 'Instructor (2)' and 'Students (2)'. Under 'Instructor (2)', there are two entries: 'NK' and 'SF', both with a microphone icon. Under 'Students (2)', there are two entries: 'SS' and 'ay', both with a microphone icon. At the bottom of the interface, there's a toolbar with icons for 'Unmute', 'Start Video', 'Learning Tools', 'Participants' (highlighted with a red border), 'Chat', 'Share Screen', 'More', 'Reactions', 'Raise hand', and a red 'Leave' button.

class

Seating Chart: General View: Gallery View

AY

ayse yıldız

Instructor

People 4

Search for someone to highlight their video

Sort by: First name, A-Z

Instructor (2)

NK

SF

Students (2)

SS

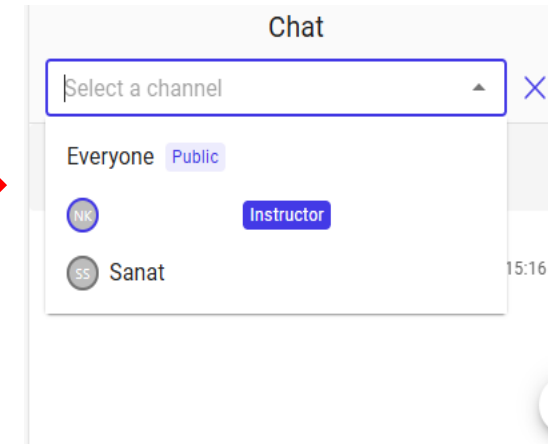
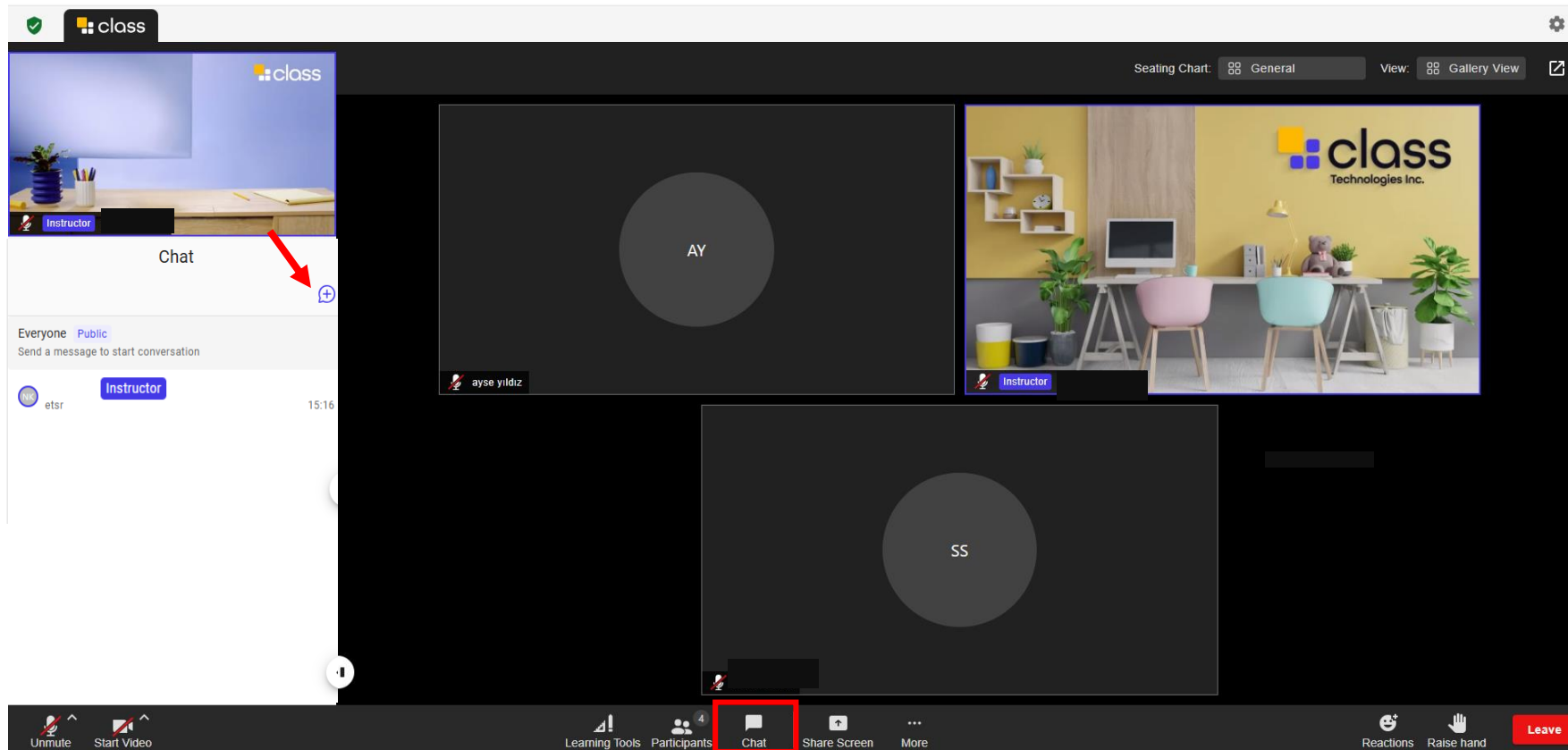
ay

SS

Sa

Unmute Start Video Learning Tools Participants Chat Share Screen More Reactions Raise hand Leave

From the 'Participants' area in the lower panel, you can view all users.



From the 'Chat' area in the lower panel, you can access the chat channels.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

Where can I activate the subtitle feature?

The screenshot displays the Class Technologies Inc. video player interface. On the left, a sidebar shows the 'People' section with 3 participants: 1 Instructor (SEFACAN FID...) and 2 Students (Sanat Sanat, ayse yıldız). The main video area shows a split-screen view of a desk and a dark screen with 'SS' text. A red box highlights the 'Closed Captioning: Off' button in the bottom toolbar. To the right, the 'Closed captions settings' panel is open, showing a 'Show captions' toggle (also highlighted with a red box) and a 'Font size' slider. At the bottom right, an 'Unsaved changes' message is shown with 'Cancel' and 'Apply' buttons (the latter is highlighted with a red box).

class Technologies Inc.

Seating Chart: General View: Gallery View

People 3

Search for someone to highlight their video

Sort by: Last name, A-Z

Instructor (1)

SF SEFACAN FID... (Host)

Students (2)

SS Sanat Sanat

ay ayse yıldız

class

SS

Closed Captioning: Off

Closed captions settings

Show captions

Font size

John Doe

Captions will look like this

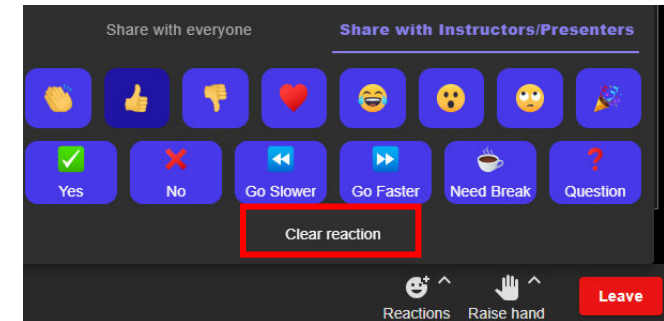
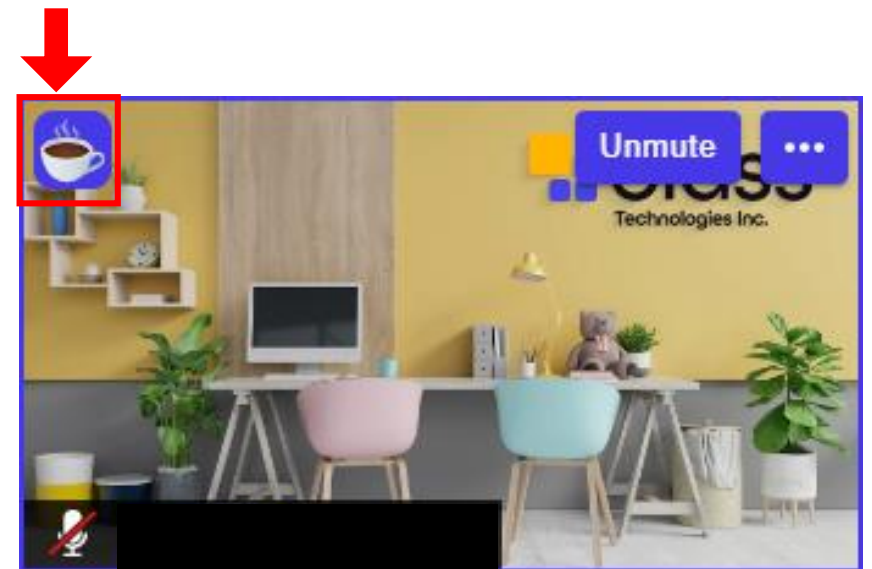
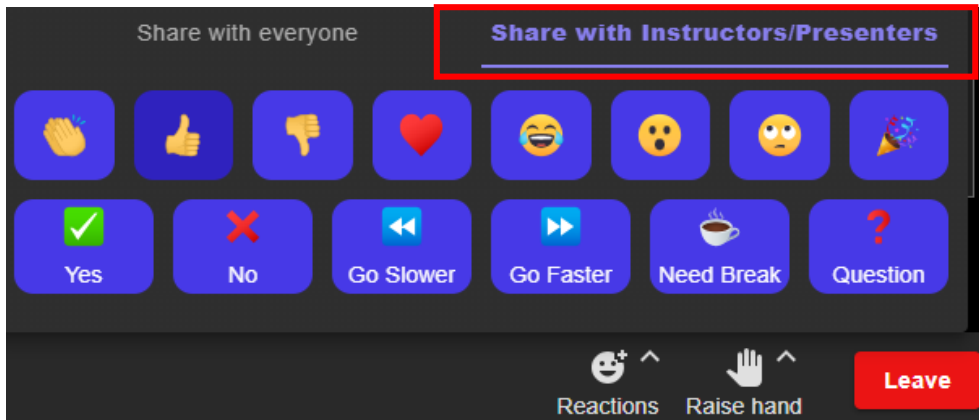
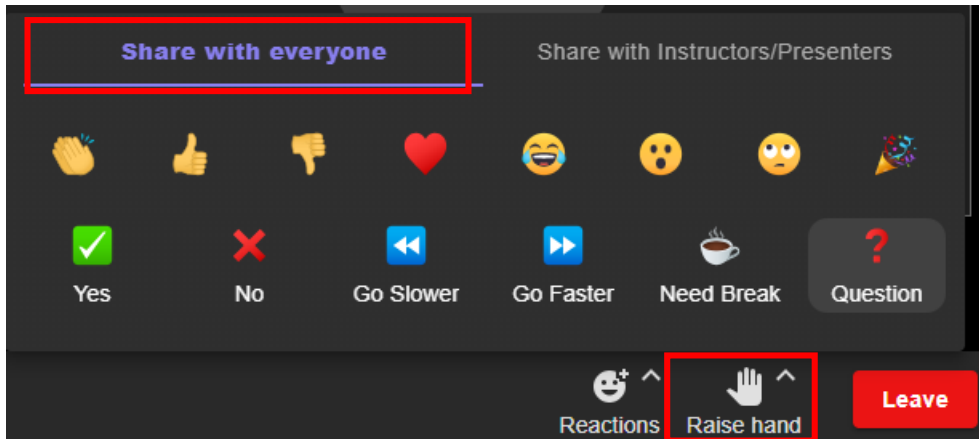
Unsaved changes

Cancel Apply

You can activate the subtitle feature from the More option and adjust the font size.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

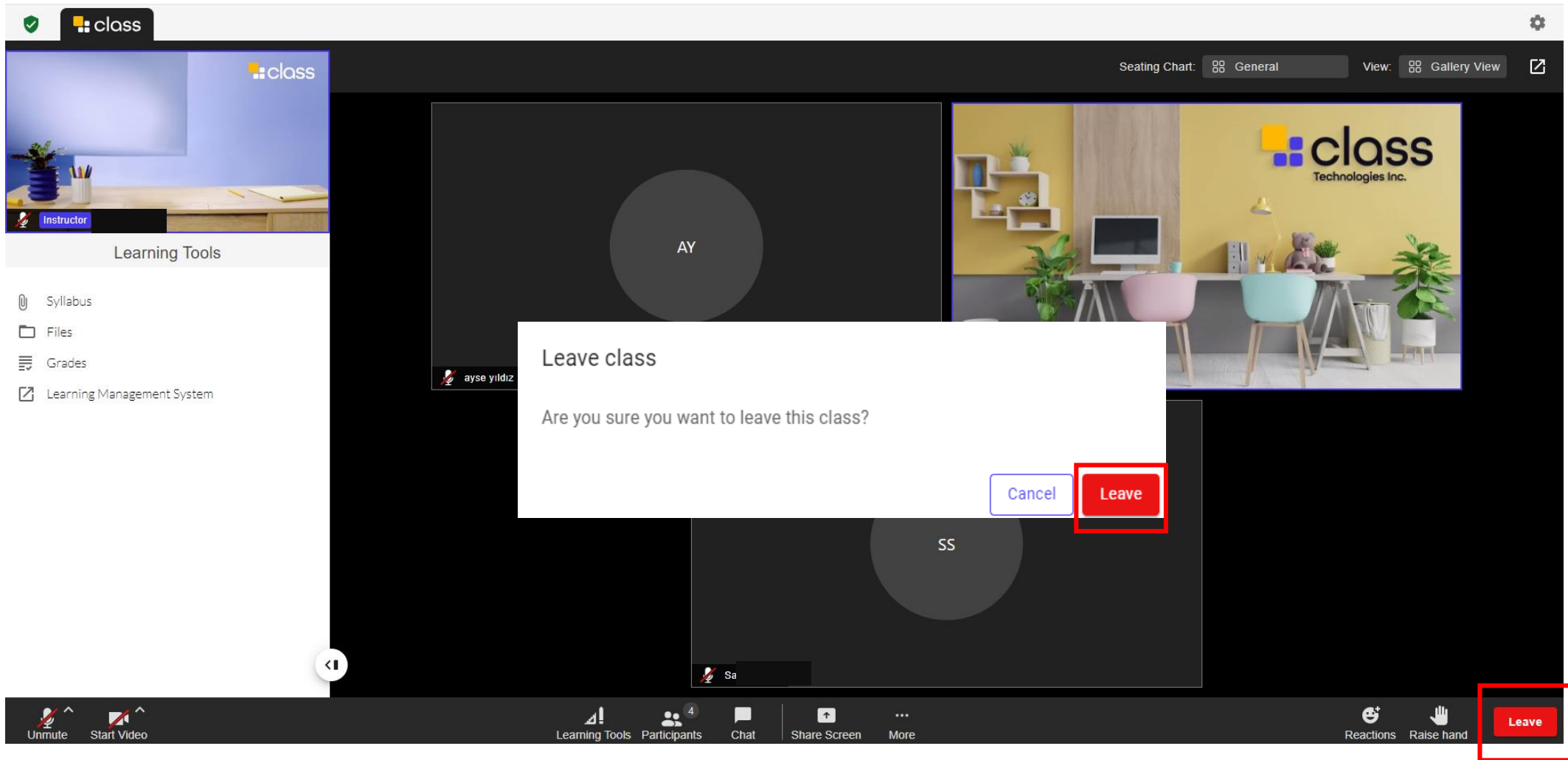
How can I pass emojis and emoticons in a session?



- In the 'Reaction' area, you can share your selected reaction with the entire class using the 'Share it Everyone' option.
- With the 'Share with Instructors and Presenters' option, you can share your reactions only with instructors and presenters.
- You can delete your reaction using the 'Clear Reaction' option.
- When you want to raise your hand, click the 'Raise hand' button.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I leave the session?



Click on the 'Leave' option to exit the class.

How was your experience with Class today?



Terrible



Bad



Fine



Good



Awesome

Tell us more...

Enter your comment here (optional, max 1000 characters)



Could you please take a moment to help us collect some performance data?

This is solely for troubleshooting and is invaluable to our engineers in improving your experience.

Close

Submit

You can evaluate your class experience and provide feedback.

ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I view course recordings?

TEST COURSE

Join Class room

Details



Upcoming

Previous

Recordings

Time	Name	Duration	Status	Actions
Wednesday, September 18th, 2024 11:00 AM - 11:01 AM	Recording at 18.09.2024, 11:00:10	00:01:29	Instructors, assistants and students	⋮ Start playback
Tuesday, September 10th, 2024 10:45 AM - 11:13 AM	Recording at 10.09.2024, 10:45:14	00:28:05	Instructors, assistants and students	⋮ Start playback

You can watch course recordings from the 'Recordings' section.

You can copy the course registration link from the 'Copylink' option.

You can watch the lesson recording from the 'Start playback' option.