Student’s Name and Surname:

Dates of the internship\*:

Working hours per week:

Department(s) where student was employed:

Job description of the student:

**Please evaluate the student on the following points and also grade them from 1 to 5; 5 being the best mark**.

1. Attendance: Did the student come regularly and on time to work? Did s/he take any time off?
2. Adaptability: Did the student easily adapt to the working environment?
3. Language skills: Was student’s level of foreign language sufficient for tasks required?
4. Efficiency and success: Was the work produced by the student adequate and did it meet your expectation?
5. General evaluation: Was it a successful internship experience in general? Do you think that s/he has contributed to your working environment? Could you describe the added value for your institution?
6. Are you prepared to take another intern from Okan University in the following years?

Name and position of the supervisor:

Date:

Signature: Seal of the institution: